

Corporate Services Scrutiny Panel

Record of Meeting

Date: 2nd November 2015

Present	Deputy J.A.N. Le Fondré, Chairman Deputy S.M. Brée, Vice-Chairman Deputy K.C. Lewis Connétable C.H. Taylor
Apologies	
Absent	
In attendance	Mrs J. Hales, Scrutiny Officer Mr T. Oldham, Scrutiny Manager (item 8 only)

Ref Back	Agenda matter	Action
	<p>1. Records of Meetings</p> <p>The Panel approved the records of the meetings held on 2nd, 5th, 8th, 16th and 27th (electronic) October 2015. The Panel asked for amendments to be made to the records of the meetings held on 19th, 20th, 26th and 27th October. The Panel was informed that the officer would liaise with the Scrutiny Manager regarding the changes and revert back to the Panel accordingly.</p>	
<p>Item 2 27/10/15</p> <p>513/47</p>	<p>2. Transfer of Functions</p> <p>The Panel was given a verbal update and informed that the evidence from Concerto was in the process of being collated into a report. The Panel agreed to continue to liaise with the Economic Affairs Scrutiny Panel regarding presentation of its report.</p>	JH
<p>Item 1 27/10/15</p> <p>513/48</p>	<p>3. PECRS</p> <p>The Panel was informed that the advisor's report incorporating the written responses was due to be received imminently. The Panel was also informed that in line with the Scrutiny Code of Practice Section 11.7, the report would go to the Department of Treasury and Resources for comment in advance of it being finalised. The Panel requested a copy of the updated advisor report be circulated once received and further requested the officer draft an introduction to the report for approval.</p>	JH
<p>Item 3 27/10/15</p> <p>513/49</p>	<p>4. Budget 2016</p> <p>The Panel received a revised quote from MJO Consulting and agreed their appointment based on the revised terms. The Panel recalled it had approved its Terms of Reference and Scoping Document via email. The Panel was informed that its advisor from CIPFA was due to visit the Island on 10th and 11th November 2015 to attend pre-arranged meetings with Finance Directors. The Panel was also informed that a letter had gone to Stakeholders as per the Scoping Document. The Chairman informed the Panel that he had received a letter from the Public Sector Unions Group who had asked to be included on the Stakeholder list and requested the list be updated and a letter be sent to them. The Panel discussed areas of questioning for its upcoming</p>	

	Public Hearing with the Minister for Treasury and Resources and requested an updated question plan be circulated prior to its meeting on Friday 6th November 2015. The Panel also requested a letter be sent to the Department of Customs and Excise to ask precisely how duty is levied on alcohol.	JH
	5. Ministerial Decisions The Panel considered the recent Ministerial Decisions and agreed there was no further action to be taken.	
	6. Livelink The Panel was reminded of the LiveLink software and its uses with regards to the centralisation of documents. Although the Panel could see the benefits of its use, it agreed it would prefer to receive all documents in hard copy.	
	7. Future Meetings The Panel agreed its meeting schedule for 2016. The Panel cancelled its next scheduled meeting on 16th November 2015 due to the Chairman and Deputy Lewis being off Island. The Panel noted a Public Hearing with the Minister for Treasury and Resources on 9th November on the Budget 2016 at 3.45pm in Le Capelain Room, States Building. The Panel also noted a Public Hearing with the Chief Minister on 13th November 2015 at 12.15pm on the same subject in Blampied Room.	
Item 1 28/10/15 513/46	8. Jersey International Finance Centre The Panel further considered its draft written submission to the Privileges and Procedures Committee (PPC). This included relevant information relating to the correspondence that it had been copied into from Carey Olsen, the law firm representing the States of Jersey Development Company (SoJDC), in regard to the challenge to the summons issued by the Panel to SoJDC. It was agreed that the first draft of the Panel's submission would be circulated electronically later that day for the Panel to provide feedback to the Officer to assist further drafting.	TO